February 14, 2020

Dear Burrell Families:

The Burrell School District considers student and staff safety to be of the utmost importance. Both students and staff practice safety drills throughout the school year so they can be prepared to respond in the event of an emergency. Fire/evacuation drills, lock down drills and severe weather drills are already conducted in each school building. In an effort to prepare for an event that involves a potential threat either outside or inside of one of our school buildings, each building will be conducting four phases of the ALICE preparedness training between February 2020 and May 2020 (one phase per month).


Our talented students have created an ALICE training video, with the help of the LBPD, to be used each month. Please visit www.Burrell.k12.pa.us to view both the elementary and secondary videos. Each video is only several minutes in length. For the first month of training, the students will watch the training video and each student will engage a JamBlock door device to prepare for a lockdown situation.

The training plan is as follows:

<table>
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<th>TIMELINE</th>
<th>EXERCISE</th>
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| February 27th | 1. All staff and students watch the training video.  
|            | 2. Each student successfully engages the JamBlock security device. |
| March 18th | 1. All staff and students re-watch the training video.  
|           | 2. All students and staff practice Enhanced Lockdown procedures. |
| April 6th  | 1. All staff and students re-watch the training video.  
|           | 2. All students and staff participate in a scenario-based tabletop exercise. |
| May 28th   | 1. All staff and students re-watch the training video.  
|           | 2. All students and staff evacuate and report to designated rally point. |
While we are educating our students and staff on safety measures at school, it is important to recognize that the ALICE protocols can be used both in the home as well as at other public establishments. Because safety is everybody’s responsibility, we will be hosting a Safety Q & A session at the high school on Thursday, February 20th at 6pm in the library. If you are unable to attend, please feel free to contact your child’s counselor or building principal if you have any questions or concerns. We thank you for your continued support in keeping safety a priority for the entire school and community.

It is our privilege to have the opportunity to work with you.

Sincerely,

Shannon Wagner, Superintendent
John Boylan, BHS Principal
Carla Roland, BHS Assistant Principal
Brian Ferra, HMS Principal
Autumn Turk, HMS Assistant Principal
James Croushore, SES Principal
Amy Lenart, BA Principal