

**BURRELL SCHOOL DISTRICT
REORGANIZATION MEETING
DECEMBER 5, 2017**

CALL TO ORDER

The Burrell School District Board of Directors Reorganization Meeting was held in the High School Board Room and called to order at 7:07 PM by Ms. Shank.

PLEDGE OF ALLEGIANCE

Ms. Shank asked all present to participate in the Pledge of Allegiance.

SWEARING IN OF NEW BOARD MEMBERS

The following Board members were sworn in by Honorable Cheryl Peck Yakopec, Magisterial District Judge: Mr. Rick Kaczor, Mrs. Jane A. Kinter, Mrs. Genia Koziarski, Dr. Rachel Linderman.

ROLL CALL

The following responded to Roll Call: Dr. Rachel Linderman, Mrs. Jane A. Kinter, Mr. James D. Kunkle, Mrs. Gretchen V. Beveridge, Mr. Christopher S. Wojcik, Mr. Rick Kaczor, Mrs. Genia Koziarski, Mrs. Pam Key and Ms. Tricia Shank. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary and Mr. Lee Price, Solicitor.

COMMENTS FROM THE PUBLIC – AGENDA ONLY

There were no comments from the public.

APPOINTMENT OF TEMPORARY CHAIRMAN

Mrs. Koziarski nominated Mrs. Key as Temporary Chairman.

Mrs. Koziarski made a motion to declare nominations closed, seconded by Mr. Wojcik.

Roll Call: All in Favor

Motion carried.

Appointment of Mrs. Key as temporary chairman.

Roll Call: All in Favor

Motion carried.

ELECTION OF PRESIDENT – ONE (1) YEAR TERM OF OFFICE

Mrs. Koziarski nominated Ms. Shank for President.

Mr. Kaczor made a motion to declare nominations closed, seconded by Mrs. Koziarski.

Roll Call: All in Favor.

Motion carried.

Election of Ms. Shank as Board President for a one (1) year term of office.

Roll Call: All in Favor

Motion carried.

ELECTION OF VICE PRESIDENT – ONE (1) YEAR TERM OF OFFICE

Mrs. Key nominated Mrs. Koziarski for Vice President.

Dr. Linderman made a motion to declare nominations closed, seconded by Mrs. Key.

Roll Call: All in Favor

Motion carried.

Election of Mrs. Koziarski as Board Vice President for a one (1) year term of office.

Roll Call: All in Favor

Motion carried.

APPOINTMENT OF TREASURER TO SERVE REMAINDER OF TERM THROUGH JUNE 30, 2018

Mrs. Koziarski nominated Mrs. Key for Treasurer to serve remainder of term through June 30, 2018.

Mr. Wojcik made a motion to declare nominations closed, seconded by Mrs. Beveridge.

Roll Call: All in Favor

Motion carried.

Appointment of Mrs. Key as Treasurer to serve remainder of term through June 30, 2018.

Roll Call: All in Favor

Motion carried.

RESOLUTION ON CHECK SIGNATURES (Attachment 12-1R)

Motion by: Mrs. Koziarski

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

APPOINTMENT OF SOLICITOR – ONE (1) YEAR APPOINTMENT

Dr. Linderman made a motion, seconded by Mrs. Koziarski, to appoint Andrews & Price as Solicitor for one year.

Roll Call: All in Favor

Motion carried.

Mr. Price thanked the Board for appointing Andrews & Price as solicitor.

APPOINTMENT OF PSBA LIAISON - ONE (1) YEAR APPOINTMENT

Mrs. Koziarski made a motion, seconded by Dr. Linderman, to appoint Mrs. Key as PSBA Liaison for one year.

Roll Call: All in Favor

Motion carried.

SETTING TIME AND PLACE OF MONTHLY MEETINGS

- Agenda Meetings: 2nd Tuesday each month, 7:00 PM - High School Board Room
- Regular Meetings: 3rd Tuesday each month, 7:30 PM - High School Board Room

Exceptions:

- July 2018 – No Meetings
- December 2018 - Reorganization and Regular Meeting, Tuesday, December 4, 2018, 7:00 PM High School Board Room

Motion by: Mr. Wojcik

Seconded by: Mrs. Beveridge

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

ADJOURNMENT

Mr. Kunkle made a motion, seconded by Mrs. Beveridge, that the Board adjourn the meeting at 7:16 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Board Secretary

JSC/lew

**BURRELL SCHOOL DISTRICT
BOARD MEETING
DECEMBER 5, 2017**

CALL TO ORDER

The Burrell School District Board of Directors Meeting was held in the High School Board Room and called to order at 7:17 PM by President Shank.

PLEDGE OF ALLEGIANCE

Ms. Shank asked all present to participate in the Pledge of Allegiance.

ROLL CALL

The following responded to Roll Call: Dr. Rachel Linderman, Mrs. Jane A. Kinter, Mr. James D. Kunkle, Mrs. Gretchen V. Beveridge, Mr. Christopher S. Wojcik, Mr. Rick Kaczor, Mrs. Genia Koziarski, Mrs. Pam Key and Ms. Tricia Shank. Also in attendance were: Dr. Shannon L. Wagner, Superintendent, Dr. Gregory Egnor, Director of Student Services, Mrs. Jennifer S. Callahan, Business Administrator/Board Secretary and Mr. Lee Price, Solicitor.

EXECUTIVE SESSION-
DECEMBER 5, 2017 – 6:45 PM – PERSONNEL AGENDA

APPROVAL OF MINUTES

Agenda Meeting – November 14, 2017

Regular Meeting – November 21, 2017

Motion by: Mrs. Key

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

COMMENTS FROM THE PUBLIC–AGENDA ONLY

There were no comments from the public.

REPORTS OF ADMINISTRATION AND STANDING COMMITTEES

SUPERINTENDENT – DR. WAGNER

APPOINTMENT OF DR. GREGORY EGNOR, DIRECTOR OF STUDENT SERVICES, AS BURRELL SCHOOL DISTRICT FOSTER CARE POINT OF CONTACT

Motion by: Mrs. Koziarski

Seconded by: Mr. Wojcik

Roll Call: All in Favor

Motion carried.

DIRECTOR OF STUDENT SERVICES – DR. EGNOR

None.

PERSONNEL – MS. SHANK (Attachment 12-1)

Motion by: Mrs. Key

Seconded by: Dr. Linderman

Roll Call: All in Favor

Motion carried.

Dr. Wagner introduced Andrew Klipple, Food Service Manager, and Dave Ploskunak, Facilities Director.

NORTHERN WESTMORELAND CAREER & TECHNOLOGY CENTER REPORT – MR. WOJCIK/DR. LINDERMAN

Mr. Wojcik announced the next meeting is December 14, 2017. Dr. Wagner added a dinner meeting is scheduled and all Board members are invited.

WESTMORELAND INTERMEDIATE UNIT REPORT – MRS. BEVERIDGE

No report given.

LEGISLATIVE REPORT – MRS. KEY

No report given.

BUSINESS – MRS. CALLAHAN

None.

COMMUNICATIONS

Members received items of communication in their packets.

REQUESTS FOR USE OF BUILDINGS (Attachment 12-2)

Motion by: Mrs. Koziarski Seconded by: Mr. Wojcik

Roll Call: All in Favor Motion carried.

PAYMENT OF BILLS (Attachment 12-3)

Motion by: Dr. Linderman Seconded by: Mrs. Key

Roll Call: All in Favor Motion carried.

COMMENTS FROM THE PUBLIC

- Scott Waley, 2874 Hastings Avenue
- School district impact to City of Lower Burrell milage increase
 - Vendor process for District

Ms. Shank stated that the City of Lower Burrell tax is a separate property tax and does not impact the District. The school property tax is set by the District. Ms. Shank also indicated that Mrs. Callahan oversees the procurement/vendor process.

OTHER COMMENTS

Mrs. Key discussed a student from a neighboring district that transferred to Burrell that indicated the transition was positive.

Mrs. Key reported that she and Mrs. Beveridge attended a conference with Dr. Wagner to receive the Leadership Award for exemplary support of the Arts. She added how fortunate our District is to have Dr. Wagner’s great leadership. Mrs. Key stated that Dr. Wagner was on a panel and spoke eloquently and that through her excellent discussion on the panel, her passion for students was evident. She added that we have the right people leading our District and can continue to grow.

Mrs. Koziarski stated she “seconds” those sentiments.

Mr. Kunkle added that this Board operates successfully by “agreeing to disagree”. He believes that members express and hear all opinions but are able to make decisions and then move on and it’s not personal when opinions vary.

ADJOURNMENT

Mr. Kunkle made a motion, seconded by Mrs. Beveridge, that the Board adjourn the meeting at 7:32 PM.

Roll Call: All in Favor

Motion carried.

Jennifer S. Callahan
Board Secretary

JSC/lew